

Phil Norrey Chief Executive

To: The Chair and Members of the

Devon Authorities Strategic

Waste Committee

County Hall Topsham Road Exeter Devon EX2 4QD

(See below)

Your ref: Date: 11 June 2019

Our ref: Please ask for: Wendy Simpson, 01392 384383

Email: wendy.simpson@devon.gov.uk

DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE

Wednesday, 19th June, 2019

A meeting of the Devon Authorities Strategic Waste Committee is to be held on the above date at 2.15 pm in the Committee Suite - County Hall to consider the following matters.

P NORREY Chief Executive

<u>A G E N D A</u>

PART 1 - OPEN COMMITTEE

- 1 Apologies for Absence
- 2 Minutes (Pages 1 4)

Minutes of the meeting held on 17 October 2018, attached

3 <u>Items Requiring Urgent Attention</u>

Items which in the opinion of the Chairman should be considered at the meeting as matters of urgency.

4 Election of Chair and Vice-Chair

In accordance with the agreed protocol the Chair shall be a District Council appointee with the Vice-Chair being a County Council or Torbay Council appointee.

5 <u>Introduction to Devon Authorities Strategic Waste Committee</u> (Pages 5 - 12)

Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/47), attached.

Electoral Divisions(s): All Divisions

6 <u>Local Authority Collected Waste - the national and local picture</u>

Presentation by County Waste Manager to give an overview of the Government's Resource and Waste Strategy and waste management in Devon

Electoral Divisions(s): All Divisions

7 <u>Industry view on how the Government's new policy tools need to work collaboratively to deliver</u> successful outcomes

Presentation by Stuart Hayward-Higham, Technical Development Director, SUEZ Recycling & Recovery Ltd

Electoral Divisions(s): All Divisions

8 <u>Budget Outturn 2018/19 and Budget Position for 2019/20</u> (Pages 13 - 18)

Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/48), attached.

9 Contracts Position Statement (Pages 19 - 22)

Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/19/49), attached.

Electoral Divisions(s): All Divisions

10 Forward Plan

For discussion.

Electoral Divisions(s): All Divisions

11 <u>Future Meetings</u>

17 October 2019 and 19 February 2020

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PRESS AND PUBLIC

Nil.

Membership

Devon County Council
Councillor Davis

District Membership

Councillor Pearson (North Devon District Council)
Councillor Jung (East Devon District Council)
Councillor Taylor (Mid Devon District Council)
Councillor Baldry (South Hams District Council)
Councillor Harvey (Exeter City Council)
Councillor Morey (Torbay Council)

Councillor Dewhirst (Teignbridge District Council) Councillor Leather (Torridge District Council) Councillor Mott (West Devon Borough Council)

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

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Any request to make a presentation must be given to the Office of the Chief Executive's Directorate by 12 noon on the third working day before the date of the meeting. For further information please contact Exeter 01392 382299.

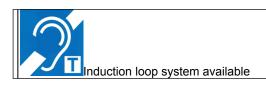
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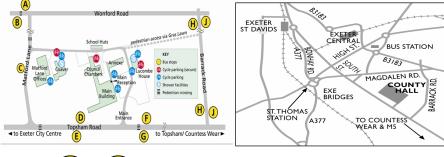
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NB (A



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DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE 17/10/18

DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE

17 OCTOBER 2018

Present: -

Councillors A Davis (Chair), B Evans, D Mills, D Harvey, R Gilbert, R Sampson, T Wright and R Cann

Apologies:-

Councillors K Lake and C Eginton

* 27 Election of Chair and Vice-Chair

RESOLVED that Councillor A Davis and Councillor T Wright be elected Chair and Vice-Chair respectively for the ensuing year.

* 28 <u>Minutes</u>

RESOLVED that the Minutes of the meeting held on 7 February 2018 be signed as a correct record.

* 29 Chair's Announcement

The Chair extended an invitation to Members to encourage entries and attend the Recycle Devon Thank You Awards for recycling on 22 March 2019 at 2pm at County Hall.

* 30 Recycling of Plastic - future collaboration

In accordance with Standing Order 23(2) Councillor Radford had asked that the Committee consider this item.

The Mid Devon District Council Officer on behalf of Councillor Radford asked about the work of this Committee relating to plastic waste products. The Chair enquired with the representatives of the Councils present on whether plastic waste was exported or dealt within the UK. The majority indicated that most waste plastic was treated within the UK through contract arrangements and some was exported within the EU. The representatives also reported on the range and extent of community forums throughout the Districts set up to promote a plastic free environment and minimisation of plastic waste.

* 31 Waste Statistics 2017/18

The Committee considered the Report of the Chief Officer for Highways, Infrastructure Development and Waste (HIW/18/61) and received a detailed presentation on Devon's Waste Statistics for 2017/18 with individual authority performance data. The headline statistics 2017/18 (change from 2016/17) for Devon and Torbay respectively were:

Recycling Rate (Devon) 54.0% (-1.7%) Waste Growth (Devon) -1.3% Highest Performing WCA: Teignbridge at 55.4%.

Recycling Rate (Torbay) 42.6% (1.1%) Waste Growth (Torbay) +0.5%

All district authorities (except East Devon and North Devon) and Exeter City encountered reductions in recycling performance generally due to reductions in 'dry' recyclables collected

DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE 17/10/18

via kerbside and banks. Devon's Household Waste Recycling Centres rate decreased by 9.4% from 81.4% to 72%. This was in the main due to the carpets and mattresses which were heavy items not having an economic outlet for recycling which therefore had to go for recovery or disposal.

The Report also detailed current service provision and plans and progress towards the 'aligned option' in respect of the Waste Collection Authorities in Devon and Torbay.

Members noted that in West Devon recycling rates had reduced which could be attributable to reduced spending on education and campaigning and which was now expected to improve with service changes proposed by the Borough. The Chief Officer for Highways, Infrastructures Development and Waste suggested this as a case study on the relationship between decreased publicity and reduced performance.

It was MOVED by Councillor Davis, SECONDED by Councillor Wright and

RESOLVED

- (a) that the performance of the Devon local authorities and Torbay Council be noted;
- (b) that a reduction of 1.3% in waste arisings in Devon be welcomed; and
- (c) that the reduction of 1.7% in the recycling rate for Devon to 54% be noted.

* 32 <u>Budget Proposal 2019/20</u>

(Councillor A Davis declared a personal interest in this matter by virtue of her membership of the Exmoor National Park Authority)

The Committee considered the Report of the Chief Officer Highways, Infrastructure Development and Waste (HIW/18/62) on the proposed funding allocations for 2019/20 which totalled £182,800 covering: Re-use credits (£49,000), Don't Let Devon Go to Waste (£41,000), Waste and Recycling Advisors Contract (£85,000), a litter and fly tipping campaign (£6,800); and audit charges (£1000).

The Committee received a presentation on the activities of the Waste and Recycling Advisors working on behalf of the Devon Authorities Waste Partnership.

Regarding 'Litter and Fly tipping' an allocation of £6,800 (which had remained unspent) had been made in 2018/19 and now a further £6,800 was proposed for 2019/20 to continue the work with partner bodies across the region to develop behavioural change and education initiatives. Preliminary discussions had been held with the Office of the Police and Crime Commissioner; the Environment Agency; Dartmoor and Exmoor National Parks; Highways England; and the NFU, with respect to forming a collaborative partnership to "Clean Devon". All these authorities were in favour of a partnership approach and a multi-agency meeting was being arranged with a view to embarking on a "Clean Devon" campaign in 2019/20. It was therefore proposed to allocate £6,800 to Clean Devon for 2019/20 and carry over the £6,800 from 2018/19 to give £13,600 to pump prime the contribution from this Committee to be made towards the wider partnership on the understanding that the other partners would allocate resource (noting that some would be by way of employee and other non-cash resources).

It was MOVED by Councillor Davis, SECONDED by Councillor Cann and

RESOLVED

(a) that the proposed budget for 2019/20 and the extension of the Waste and Recycling Advisors Contract for one year be approved;

DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE 17/10/18

(b) that the 2018/19 budget position be noted.

* 33 Hot topic - Ecowaste4food

The Committee received a presentation on the Ecowaste4food Project. This project brought together seven local and regional authorities from seven countries throughout Europe. Its ambition was to address the crucial issue of food waste in the supply chain, by sharing knowledge, experience and innovation across the partner authorities.

The presentation covered the Project's objectives, the food and drink material hierarchy, UK food estimated waste (post farm) in the UK (amongst the highest in Europe), partnership projects across Europe, Action Plans, regional partnerships and programmes, reference to the UK Resource and Waste Strategy with a focus on food, and proposed solutions.

* 34 <u>Future meetings</u>

20 February 2019, 19 June 2019, 17 October 2019 and 19 February 2020.

*DENOTES DELEGATED MATTER WITH POWER TO ACT

The Meeting started at 2.15 pm and finished at 3.30 pm

HIW/19/47

Devon Authorities Strategic Waste Committee 19 June 2019

Introduction to the Devon Authorities Strategic Waste Committee

Report of the Head of Highways, Capital Development and Waste

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect.

Recommendation: that the members note the work of the committee and its membership, its operating rules and terms of reference.

1. Summary

This report outlines the work of the Devon Authorities Strategic Waste Committee and its history, along with its membership, its operating rules and terms of reference.

2. Background/Introduction

Devon Authorities have worked together for 29 years following the setting up of a working party in 1990 to coordinate and improve waste recycling. A Joint Recycling Committee was first established in 1992.

Initially the need to work together began as an enlightened approach to increasing recycling in Devon from 2% in 1990 when it was carried out solely by the community sector. Key drivers were the Government Statutory Recycling Targets and the implications of the EU Landfill Directive as well as the Landfill Tax escalator.

The Devon Authorities Waste Reduction and Recycling Committee, as it was known, was made up of Members from all Devon District Councils, the County Council and Torbay Council. Plymouth City Council withdrew from the Committee in 2014 due to its own budget pressures.

Devon Authorities have, over the years, worked together on a number of initiatives to deliver waste reduction, re-use, recycling and composting initiatives across Devon, Torbay and Plymouth. Most notably these include;

- the development and publication of the Waste and Resource Management Strategy for Devon,
- the award winning 'Don't let Devon go to Waste' behavioural change campaign,
- the development and publication of the Schools Waste Education Strategy,
- letting of joint material contracts,
- successful bids of more than £10 million from Defra, the former BIS and the former DCLG and the Waste & Resource Action Programme (WRAP).
- Support to the community sector through the Devon Community Recycling Network Coordinator and Community Composting Coordinator, and the allocation of Reuse Credits have also played a part.

Joint working has helped move Devon's recycling rate from 2% to 54% and in 2010/11 Devon was the top recycling county in the country. The amount of residual waste disposed of has reduced from 292,295 tonnes in 2000/01 to 163,587 tonnes in 2017/18 (down 56%).

Similarly, Torbay has seen a rise to 42.6% recycling with a reduction in residual waste from 49,570 tonnes in 2003/4 to 34,340 in 2017/18.

From 2014 attempts were made, with some consultancy support, to develop a single waste service for Devon and whilst it has not proved possible to form a formal partnership, the desire to work closer together on more strategic waste issues remains, particularly with the need to deliver further savings whilst maintaining or improving performance.

It was considered in 2015 that a new more strategic waste management committee would be appropriate and the Devon Authorities Waste Reduction and Recycling Committee (DAWRRC) at its meeting on 20 October 2015 (Minute 60) resolved:

- "(a) that the proposals to develop a new strategic waste management joint committee to replace DAWRRC and to name the new committee the Devon Authorities Strategic Waste Committee be supported;
- (b) that all partner authorities be recommended to approve the establishment of a Devon Authorities Strategic Waste Committee and its Constitution, Terms of Reference and Working Arrangements, and to join the new Committee."

The Terms of reference and working arrangements are included at Appendix 1.

3. Current Position

The key progress made under this new committee has been the adoption of the "aligned" waste collection scheme. This is a weekly collection of food waste, a weekly collection of a full range of recycling materials, a fortnightly residual waste collection and charged for garden waste collection.

The diagram below shows the progress to date.

From October this year West Devon will be collecting mixed plastics, and from September 2020 South Hams will be collecting separate weekly food, mixed plastics and kerbside glass. The move to this aligned option has been supported by the County Council who set up a shared savings scheme whereby the treatment/disposal cost savings made by the county when a district makes a significant change to its collection regime are shared on a 50:50 basis, for example moving away from a mixed food and garden waste collection to separate food and charged for garden waste. Over £700,000 was shared with District Councils in 2017/18.



Other major projects that the councils are working together on in part or in full include:

- o joint procurement e.g. of vehicles, bins and in-cab technology
- o joint materials contracts
- proposed waste service changes
- Waste Prevention and Reuse Strategy for Devon County Council
- o Clean Devon Litter and Fly Tipping Partnership Proposal
- Waste and recycling advisors' (WRA) contract

Now that the Government has published its Resource and Waste Strategy for England and accompanying consultations the main objective of the committee for the coming year will be to develop a new Resource and Waste Management Strategy for Devon. The previous strategy was reviewed in 2013. Given the new direction of waste management towards a circular economy and extended producer responsibility. It is considered appropriate to develop a new strategy rather than review the existing Strategy.

4. Consultations/Representations/Technical Data

There are none.

5. Financial Considerations

The current DASWC budget for 2019/20 stands at £182,800. This is made up of a topslice of the recycling credits paid by the County Council to the District Councils, and includes additional contributions from Devon County Council and Torbay Council. The budget is currently allocated to Reuse Credits, the communications work under the banner of the Don't let Devon go to waste campaign, the WRA contract and the Clean Devon Project.

6. Environmental Impact Considerations

Working closer together on strategic waste issue will lead to more sustainable waste management practices in the future.

7. Equality Considerations

There are no impacts from equality considerations.

8. Legal Considerations

The lawful implications/consequences of the proposals/recommendations/proposed course of action have been considered and taken into account in the preparation of this report/formulation of the recommendations set out above.

9. Risk Management Considerations

There are no significant risks associated with the Devon Authorities Strategic Waste Committee.

10. Public Health Impact

There are no implications for public health.

11. Options/Alternatives

The are currently no alternatives to DASWC

12. Reason for Recommendation/Conclusion

The recommendation is designed to inform members of the role and responsibilities of the Committee.

Meg Booth

Chief Officer for Highways, Capital Development and Waste

Electoral Divisions: All

Local Government Act 1972: List of Background Papers

Contact for enquiries: Annette Dentith

Room No: Matford Offices, County Hall, Exeter. EX2 4QD

Tel No: 01392 383000

Background Paper Date File Ref.

Nil

ad040619daswc Introduction to the Devon Authorities Strategic Waste Committee hk 04 070619

Appendix I To HIW/19/47

OPERATING RULES AND TERMS OF REFERENCE FOR THE DEVON AUTHORITIES STRATEGIC WASTE COMMITTEE

1. Working Practices

- 1. The Committee is established under the provisions of Section 101 of the Local Government Act 1972. The area in which the Committee is to exercise its authority is within the administrative areas of Devon County Council and Torbay Council.
- 2. The Committee shall comprise of one elected Member with Cabinet/Executive or 'portfolio' responsibility for waste management from each of the respective Authorities, appointed by each Authority. Each Authority will ensure that its appointed Committee Member is a member of its Cabinet or Executive. Each Authority will elect a named substitute with full voting rights to attend if the appointed Member of the committee is unable to attend. Each Authority should notify the Administering Authority in writing of any appointment of a Deputy Committee Member. Authorities may change their appointee (in line with that Council's own procedures) at any time and notify the Administering Authority in writing.
- 3. Each Member of the Joint Committee appointed by a constituent Council shall be entitled to one vote on all matters before the Joint Committee. Voting rights shall be restricted to those local authorities which make a financial contribution to the Committee's budget.
- 4. The role of each Committee Member will be to attend meetings of the Committee, to vote on items of business, to commit to and make a positive contribution to the Joint Committee, and to act as a champion and ambassador for the Committee, seeking any necessary approvals from their Authority.
- 5. The Committee shall normally meet 3 times per year, with an annual presentation of statistical performance.

The quorum for a meeting of the joint committee is one quarter of the whole number of the committee

6. The Chairman and Vice-Chairman shall be elected annually by the Committee; the offices of Chairman and Vice-Chairman shall rotate annually between the County Council and Torbay [as a group] and the District Councils [as a group], provided the relevant Committee Member represents a local authority with voting rights. Nominations for these posts may be stipulated by the constituent council or made and seconded by any Member of the Committee with all Members present holding voting rights being able to vote. The inaugural Chairman will be the County Council or Torbay Council appointee with the Vice Chairman being a District Council Member. This would then alternate, with a District Council Member as Chairman with a County Council or Torbay Member as Vice- Chairman and rotate annually.

The County Council shall be the Administering Authority for the Committee. The County Council's Procedure Rules (Standing Orders) and Financial Regulations shall apply to the Committee's procedures and activities.

- 7. The Committee shall have the power to co-opt other representatives to serve in a non-voting capacity. These would be Associate Members without voting rights but the ability to speak.
- 8. The County Treasurer shall hold a separate account for the Committee.

2. Terms of Reference

The purpose of the Committee is:-

- 1. To promote sustainable, cost effective and efficient service delivery through a shared approach to resource and waste management in Devon.
- 2. To take ownership of and be responsible for the development, implementation and review of the Resource and Waste Management Strategy for Devon Action Plan.
- 3. To exercise those responsibilities delegated to the Committee and to make recommendations to the respective Authorities including through the Chief Executives and Leaders group on matters of strategic importance including future strategy, collection, treatment and disposal of wastes; and to implement and further develop initiatives as requested by this group and joint consultative committees.
- 4. To share resources wherever practicable, having due regard to the opportunities for economies of scale to ensure effective use of resources including joint procurement opportunities to deliver savings to the public purse.
- 5. To continue to develop and implement behavioural change & education initiatives to ensure that communities are well informed and are actively encouraged to maximise their opportunities for waste minimisation, reuse and recycling & composting.
- 6. To consider and adopt funding policies for the Committee's Budget.
- 7. To administer payments from the Committee's Budget in accordance with the County Council's Financial Regulations to finance waste management activities; to receive accounts relating to Joint Schemes; and to consider the annual budget for the Committee.

3. Working Arrangements

- 1. Funding the Committee
- (a) The County Council will withhold an agreed percentage of the recycling credit payment due to the District Councils (credits paid to voluntary groups are excluded from this calculation), with additional contributions from Devon County Council and Torbay Council. This amount will be accounted for separately and held by the County Treasurer on behalf of the Committee. The amount withheld will be agreed by the Committee annually, and will be calculated to produce an agreed budget for supporting waste management projects in Devon. The contribution will be calculated by applying the agreed percentage of the applicable recycling

credit rate for the area. In the event that the amount withheld is insufficient to fund agreed countywide projects, the shortfall will be made up by an adjustment in the following financial year.

(b) The Committee's budget will comprise the payments described in 1(a), plus existing balances held.

2. Membership of the Committee

If any of the parties wishes to cease making a financial contribution [as specified in paragraph 1(a) above], it shall be able to do so at the end of the financial year, on giving at least 6 months' prior written notice to that effect to each of the other parties and on such cessation and shall automatically cease to be (voting members) of the Committee from that date:

it shall be released from further contributions on condition that it accepts liability whether financial or otherwise for the effect of its action upon any commitments or other arrangements entered into in good faith by member authorities [on behalf of the Committee] with third parties prior to such cessation and shall automatically cease to be (voting members) of the Committee from any such agreed date.

- 3. Each party shall take out and maintain a public liability policy of insurance in respect of its activities as a member of the Committee in such sum and upon such terms as it shall see fit.
- 4. Reports for the Committee are to be considered by a Senior Waste Officer Group comprising of waste service managers from each of the respective Authorities which shall meet as required by the programme of Committee meetings. The Senior Waste Officer Group shall set up Working Parties as necessary to consider specific project areas, which will report back to the Senior Waste Officer Group and subsequently to Committee. A Recycling Officers' Forum, made up similarly, will report to the Senior Waste Officer Group on waste minimisation, re-use, recycling & composting initiatives and performance, and attend the Committee on an annual basis.
- 5. Minutes of the Committee shall be submitted to the relevant Cabinet/Executive or Committee of each constituent Council.
- 6. The County Council's Head of Service responsible for Waste shall collate annual recycling statistics for the Committee's consideration

HIW/19/48

Devon Authorities Strategic Waste Committee 19 June 2019

Budget Outturn 2018/19 and Budget Position for 2019/20

Report of the Chief Officer for Highways, Infrastructure Development and Waste

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect

Recommendation: It is recommended that the Committee notes the 2018/19 budget outturn and approves the revised 2019/20 budget.

1. Summary

This report summarises the 2018/19 budget outturn and the 2019/20 budget position.

2. Introduction

At its meeting on 1st November 2017 this committee made the decision to allocate the 2018/19 budget to three key areas; a Waste and Recycling Advisors contract; continued funding of Reuse Credits and the 'Don't let Devon go to waste' campaign work. In addition £6,800 was allocated for use in relation to reducing litter and fly tipping. This report details the budget outturn. At its meeting on 17th October 2018 this committee approved a budget of £182,800 for 2019/20. The report proposes a revision to this budget.

3. Description of key areas of spend in 2018/19

Reuse Credits

Reuse Credits are paid to 14 groups across Devon who repair furniture for re-use, whilst training the long term unemployed to do this work and selling the products to those on lower incomes at a reduced cost. A cap on funding of £49,000 was set for 2018/19. This was based on the underspend that is regularly recorded against this budget line.

The budget of £49,000 was spent in full.

Don't let Devon go to waste

This campaign forms the backbone of waste management communications in Devon and Torbay – it includes social media, a website, road shows, advertising and editorials in local newspapers. All the work is monitored and campaigns targeted and researched to ensure maximum impact. The focus for 2018/19 has been on food waste and has included for example a "Guilty Food Waste Secrets Campaign"; further roll out of food waste bin stickers; and an excellent and well attended Food Waste Conference highlighting new initiatives to value and use or redistribute food that would otherwise have gone to waste.

The budget of £41,000 was underspent by just £278.07.

Waste and Recycling Advisors Contract

This Committee agreed to fund the Waste and Recycling Advisors (WRA) contract for £85,000 a year for two years and it has now been running for 2 years. It is designed primarily to increase recycling participation rates by focussing on doorstepping householders across Devon and Torbay. The contract was won by Resource Futures. A decision was made to extend the contract for a year at the committee meeting held on 17th October 2018.

The budget of £85,000 was spent in full. The spreadsheet at Appendix I shows an overspend of £851.51. An omission was made from the 2018/19 budget to allow for inflation hence the overspend. This will be rectified in the 2019/20 budget and is the subject of the request for approval at paragraph 4.

Clean Devon litter and fly tipping project

An allocation of £6,800 was made in 2018/19 to 'work with partner bodies across the region to develop behavioural change and education initiatives to help reduce litter and fly tipping'.

Preliminary discussions have been held with a number of partners with the aim of forming a collaborative partnership to "Clean Devon", including:

- the Office of the Police and Crime Commissioner
- the Environment Agency
- Dartmoor and Exmoor National Parks
- Highways England
- the NFU
- The Federation of Small Businesses
- Devon Wildlife Trust
- Forestry England
- Devon Communities Together
- District, Torbay and Devon representatives from Environmental Protection, Trading Standards and Waste Management
- The Devon and Cornwall Police.

All these groups are in favour of a partnership approach. Once a Memorandum of Understanding and some basic protocols have been confirmed the partnership will need to call on resources. The £6,800 was therefore carried forward and will be used in 2019/20 as the project moves forward.

Audit

An audit was not required for 2018/19 which gives an underspend of £1,000.

Carry Forward

A carry forward from 2017/18 of -£7,953.15 and the 2018/19 underspend of -£5,958.40 in 2018/19 result in a sum of £13,911.55 to be carried forward to the 2019/20 budget of which £6,800 was originally allocated for Clean Devon.

4. Budget Position for 2019/20

The budget for 2019/20 was agreed at the October 2018 committee meeting. An amendment is proposed to take account of the need to inflate the WRA contract price in

line with the index price which was previously omitted. The increase for 2018/19 required is £2,599. The increase for 2019/20 required is £5,660. In total, the increase in budget required for the WRA contract is £8,259.

Since this figure will result in overspending the Carry forward it is proposed to reduce the Clean Devon carry forward to £6,000 and reduce the Audit budget to £0 because there is no audit planned for this year. The total budget increase required will be £13,259, against a carry forward of £13,912, leaving £653. The changes are shown in the table below and the detail is shown in Appendix II attached.

Project	2019/20	Amended budget	Increase/decrease	
	Budget			
Reuse Credits	£49,000	£49,000	0	
Don't let Devon go to waste	£41,000	£41,000	0	
Waste and Recycling	£85,000	£93,259	+£8,259	
Advisors Contract				
Clean Devon	£6,800	£12,800	+£6,000	
Audit	£1,000	£0	-£1,000	
Total	£182,800	£196,059	£13,259	

5. Conclusion

Approval is requested for the 2019/20 budget to be increased by £13,259 and for this sum to be allocated from the remaining 2018/19 underspend.

6. Financial Considerations

Reducing, reusing and recycling and composting bring cost savings for both collection and disposal. Managing an element of the budget via a contract gives more accountable financial control over budget expenditure and allows performance to be driven by measurable targets.

7. Sustainability Considerations

All the DASWC projects result in waste being managed higher up the hierarchy and therefore meet sustainable waste management objectives.

8. Carbon Impact Considerations

Reduced tonnage to landfill and energy from waste means a decrease in carbon emissions.

9. Equality Considerations

There are no equality considerations relating to the recommendation.

10. Legal Considerations

There are no legal issues arising in relation to this report.

11. Risk Management Considerations

There are no significant risks associated with the Waste Recycling Advisors contract, the Reuse Credits and Don't let Devon go to waste budget allocations. The spending of the funds allocated to the Clean Devon budget will depend on the progress of the partnership but every effort will be made to spend this allocation effectively before the end of the year.

12. Public Health Impact

There are no impacts to public health identified.

Meg Booth

Chief Officer Highways, Capital Development and Waste

Electoral Divisions: All

Local Government Act 1972: List of Background Papers

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Background Paper Date File Ref.

Nil

ad060619daswc Budget Outturn 2018-19 and Budget Position for 2019-20 hk 02 070619

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DASWC (Devon Authorities Strategic Waste Committee) - Budget monitoring statement 2018/19 2018/19 2018/19 Further Planned Total Budget Expenditure to Orders Raised Spend (what is left Income to Date Outturn 2018/19 Date (not yet paid) DASWC Agreed to spend) **Budget** Carryforward £ £ £ £ £ £ 2018/19 Allocations (funded by top-slicing): 49000.00 Furniture Re-use Payments 49000 49000.00 49000.00 0.00 0.00 40721.93 41154.00 -432.07 Don't let Devon go to waste & Online 41000 41000.00 0.00 0.00 0.00 Audit Fee 1000 1000.00 0.00 0.00 0.00 Waste and Recycling Advisors Contract 85000.00 85851.51 0.00 0.00 85851.51 85,000 Clean Devon 6800.00 0.00 0.00 6,800 0.00 17/18 invoice received in 18/19 0.00 1268.16 0.00 1268.16 Total Funded from Top-Slicing 182,800 0.00 182800.00 177273.67 -432.07 0.00 0.00 176841.60 Funded by: -7953.15 Contribution brought forward from 2017/18 -7953.15 -7953.15 0.00 Less approved carry over commitment 0.00 0.00 0.00 Income Received from Recycling Credits Topslice in 2017/18: CONTRIBN DEVON COUNTY COUNCIL (93,450) -93450.00 0.00 -93450.00 -10694.00 0.00 -10694.00 CONTRIBN EAST DEVON DIST COUNCIL (10,694)CONTRIBN EXETER CITY COUNCIL (9,967)-9967.00 0.00 -9967.00 CONTRIBN MID DEVON DIST COUNCIL (7,598)-7598.00 0.00 -7598.00 CONTRIBN NORTH DEVON DIST COUNCIL -10293.00 0.00 -10293.00 (10,293)CONTRIBN SOUTH HAMS DIST COUNCIL -9202.00 0.00 -9202.00 (9,202) CONTRIBN TEIGNBRIDGE DIST COUNCIL -13086.00 0.00 -13086.00 (13,086)CONTRIBN TORBAY COUNCIL -16254.00 0.00 -16254.00 (16,254)CONTRIBN TORRIDGE DIST COUNCIL (7,351)-7351.00 0.00 -7351.00 CONTRIBN WEST DEVON BOROUGH COUNCIL -4905.00 (4,905 0.00 -4905.00 -7953.15 0.00 -190753.15 0.00 -190753.15 Total Income (182,800)0.00 0.00 -7953.15 182800.00 177273.67 -191185.22 0.00 0.00 -13911.55 Net Total

Appendix II to HIW/19/48

DASWC (Devon Authorities Strategic Waste Committee) - Budget monitoring statement 2019/20								
	2019/20							2019/20
	DASWC	Carryforward	Total Budget 2019/20	Expenditure to Date	Income to Date	Orders Raised (not yet paid)	Further Planned Spend (what is left to spend)	Outturn
2019/20 Allocations (funded by top-slicing) :	£	£	£	£	£	£	£	£
Furniture Re-use Payments	49000		49000	-16746		18683	47063	49000
Don't let Devon go to waste & Online	41000		41000	-1025	-69	6236	35858	41000
Audit Fee	0		0	0		0	0	0
Waste and Recycling Advisors Contract	93259		93259	0		93259	0	93259
Clean Devon	6800	6000	12800	0		0	12800	12800
Total Funded from Top-Slicing	190059	6000	196059	-17771	-69	118177	95721	196059
Funded by : Contribution brought forward from 2018/19 Less approved carry over commitment		-13912 0	0		-13912		0	- 13912 0
Income Received from Recycling Credits Topslice in	2019/20:							
CONTRIBN DEVON COUNTY COUNCIL	(94,986)						(94,986)	-94986
CONTRIBN EAST DEVON DIST COUNCIL	(10,510)						(10,510)	-10510
CONTRIBN EXETER CITY COUNCIL	(9,795)						(9,795)	-9795
CONTRIBN MID DEVON DIST COUNCIL	(7,468)						(7,468)	-7468
CONTRIBN NORTH DEVON DIST COUNCIL	(10,116)						(10,116)	-10116
CONTRIBN SOUTH HAMS DIST COUNCIL	(9,044)						(9,044)	-9044
CONTRIBN TEIGNBRIDGE DIST COUNCIL	(12,861)						(12,861)	-12861
CONTRIBN TORBAY COUNCIL	(15,975)						(15,975)	-15975
CONTRIBN TORRIDGE DIST COUNCIL	(7,225)						(7,225)	-7225
CONTRIBN WEST DEVON BOROUGH COUNCIL	(4,820)						(4,820)	-4820
Total Income	-182800	-13912	0	0	-13912	0	-182800	-196712
Net Total	7259	-7912	196059	-17771	-13981	118177	-87079	-653

HIW/19/49

Devon Authorities Strategic Waste Committee 19 June 2019

Contracts Position Statement

Report of the Chief Officer Highways, Infrastructure Development and Waste

Please note that the following recommendations are subject to consideration and determination by the Committee before taking effect

Recommendation: It is recommended that the Committee notes the current joint contracts in place.

1. Summary

This report summarises the joint contracts procured by Devon County Council (DCC) on behalf of Devon Authorities (East Devon District Council, Exeter City Council, Mid Devon District Council, North Devon Council, South Hams District Council, Teignbridge District Council, Torridge District Council, West Devon Borough Council, Torbay Council and Devon County Council).

2. Introduction

Devon County Council has procured joint contracts for glass, paper, associated haulage and textiles for Devon Authorities to use should they wish. They have also procured the Waste Recycling Advisors' Contract. DCC also provides contract monitoring and liaises between the Local Authorities (LAs) and contractors to resolve any contractual issues. Memorandums of Understanding are in place between the County Council and the relevant Local Authorities, setting out the rules and responsibilities of the partners.

3. Current Position

Glass contract

The LAs included are: Exeter City Council, East Devon, Teignbridge, North Devon and Mid Devon District Councils.

The glass contract was awarded to Berryman/URM and started on 1st April 2019. The contract duration is 3 years with the option to extend for a further 2 years. Berryman also bid for the associated haulage which is provided by Parsons (Mid Devon, East Devon, Exeter and Teignbridge) and M Way (North Devon). Glass prices are reviewed on a monthly basis and haulage rates are reviewed every 6 months.

Glass is transported to Knottingley or Tilbury where it is sorted and crushed. Cullet is then supplied to Ardagh Glass factory where it is recycled into new glass bottles and jars for the UK market. Occasionally glass is transported to Falmouth where it is shipped to Portugal for re-melt applications.

The annual income from the sale of glass is around £290,000 and the haulage costs £290,000 so the contract breaks even.

Paper contract

The LAs included are: Exeter City Council, East Devon, Teignbridge, North Devon and Mid Devon District Councils.

The paper contract was awarded to Palm and started on 1st April 2019 for 3 years with the option to extend for a further 2 years. Palm also bid for the associated haulage which is provided by Gregory Ltd. Paper prices are reviewed on a monthly basis and haulage rates are reviewed every 6 months.

Paper is transported to the mill in Kings Lynn where it is pulped and recycled into newsprint.

The income from the contract is around £1.72million, with haulage costing £370,000. There is therefore a net benefit of £1.35million.

Textiles contract

The LAs included are: Exeter City Council, East Devon, Teignbridge, North Devon and South Hams District Councils, West Devon Borough Council and Torbay Council.

The Salvation Army currently provide and maintain a network of over 100 bring banks across the county. They also collect kerbside textiles from depots in East Devon, Teignbridge and North Devon. LAs providing kerbside collection of textiles may also see high yielding bring banks, especially in areas of high footfall such as busy supermarkets. For example, 3-6 tonnes of material is collected every month from the textile banks located at B&Q in Newton Abbot despite residents also having access to a kerbside scheme. This is likely due to residents preferring to support the Salvation Army by using their banks or the perception that materials collected via the kerbside scheme are recycled instead of reused.

The contract is due to end in March 2020. A new contract will be procured later this year to start on 1st April 2020.

The annual income from this contract is around £700,000.

Waste and Recycling Advisors contract

The aims of the Waste and Recycling Advisors (WRA) contract are to:

- Increase awareness levels by residents for key issues around contamination and recycling/composting
- Increase levels of home composting and reduction of food waste
- Increase capture of recyclable and compostable materials from the residual waste stream
- Reduce contamination of collected recyclable and compostable material
- Increase in the recycling rate in the respective councils' poor performing areas
- A decrease in the overall waste arisings in each of the councils' poor performing areas
- A decrease in residual waste from households.

The WRA contract involves a team of 3 staff provided by the contractor Resource Futures who are employed to visit householders in poor performing areas and offer them advice on how to improve their performance. They are allocated a district or Torbay or Devon to work with for a number of weeks each year and the local authority provides local instructions and supervision.

This contract is in its 3rd year. An infographic at Appendix I shows the results from the 2nd year of the project. The annual value of the contract is around £90,000 per annum. There is an option to extend the contract for a further year (until March 2021).

4. Financial Considerations

An economy of scale can be achieved by guaranteeing higher tonnages than if authorities bid for materials contracts on an individual basis. The WRA contract offers a coordinated approach to assisting householders with their waste management and offers economies of scale when compared with individually employing 3 officers. The contracts are procured and managed by DCC, resulting in reduced costs for authorities.

5. Sustainability Considerations

Sustainability is considered during the procurement process and throughout contract durations e.g. hauliers are expected to source return loads for all journeys where possible. Contractors also work closely with LAs to reduce contamination through improved collection, sorting and storage. The WRA contract assists householders to become more sustainable in their practices. The contractor works with the LAs to reduce travel wherever possible.

6. Carbon Impact Considerations

Reduced tonnage to landfill and energy from waste means a decrease in carbon emissions.

7. Equality Considerations

There are no equality considerations relating to the recommendation.

8. Legal Considerations

There are no legal issues arising in relation to this report.

9. Risk Management Considerations

There are no significant risks associated with the joint contracts.

10. Public Health Impact

There are no impacts to public health identified.

11. Conclusion

The joint contracts continue to offer economies of scale and economic benefits to the authorities using them.

Meg Booth

Chief Officer Highways, Capital Development and Waste

Electoral Divisions: All

Local Government Act 1972: List of Background Papers

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Background Paper Date File Ref.

Nil

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Appendix I To HIW/19/49

